

## GameTime Booking Rules

- 1) Members should book all court usage on GameTime, even “walk-on” play. Usage history is important for COVID-19 tracking and approving future Group Booking requests.
- 2) Courts can be booked 7 days in advance as of 8:00 am.
- 3) Only one GameTime booking per day, per Member is allowed.
- 4) “Singles” bookings are limited to 1 hour. Your playing partner’s name must also be entered.
- 5) “Doubles” bookings are limited to 1 ½ hours. Your other 3 players’ names must also be entered.
- 6) Name entry format is LAST NAME FIRST (an alpha search will display Club Member names).
- 7) **The booking Member is primarily responsible for making any changes or cancellations** but all booked Members share responsibility for ensuring a booked court is cancelled if plans change.
- 8) The Ball Machine can be booked by registered Ball Machine Group Members on Court 6 after 11:30 am and before 4:30 pm. For information on our Ball Machine Program, see [Programs](#).
- 9) GameTime emails all Members with details (Day, Time, Court #) to confirm any booking made in a Member’s name and sends a REMINDER email to all 24 hours before the booking.
- 10) Keep your phone with you when heading to the courts. If on arrival your booked court is being used, access GameTime so that everyone concerned can verify who had what court booked at what time. All Members should respectfully resolve any misunderstanding.
- 11) If you have any problems with GameTime, [email us](#) and someone will get back to you. Please remember that we are all volunteers. No staff are on duty. Your patience is appreciated.